



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

ADVERTISEMENT

This is an invitation to submit a bid to install a signal at the intersection of Quacco Road and Easthaven Blvd / Spanton Crescent for the City of Pooler, Georgia.

To obtain information concerning specifications or a bid package, please contact Terra Duff, Public Works Coordinator, City of Pooler Public Works, 1095 S. Rogers Street, Pooler, GA 31322; (912) 330-8650; tduff@pooler-ga.gov.

There will be a pre-bid conference on January 31, 2022, at 10:00 a.m. in the City of Pooler Public Works conference room located at 1095 S. Rogers Street, Pooler, GA 31322. The conference may be followed immediately afterward by an optional site visit. All interested parties are strongly encouraged to attend.

Any questions regarding the project must be submitted in writing to the City of Pooler by February 4, 2022 by 5:00 PM. Questions may be mailed to City of Pooler Public Works at 1095 S. Rogers Street, Pooler, GA 31322 or via email to tduff@pooler-ga.gov. Any questions answered will be provided in an addendum submitted to all registered bidders. Bidders may not contact any other representatives of the City of Pooler directly or the Engineer of Record. No questions will be answered after the above cut off date.

The City of Pooler provides equal opportunity for all business and does not discriminate against any person or business because of race, color, religion, sex, national origin, political affiliation, family relations, handicap, or veteran status. This policy ensures all segments of the business community have access to supplying the goods and services needed by the City of Pooler.

City of Pooler Public Works will receive sealed bids until February 14, 2022 at 10:00 a.m. EST at 1095 S. Rogers Street, Pooler, GA 31322. Bids received after this time will not be accepted. Bids will be opened and read aloud publicly. The contract will be awarded to the lowest responsive and responsible bidder with reservation of right to reject all bids. Bids may not be withdrawn by bidders for thirty (30) calendar days following opening of the bids. Bids received after the deadline will be rejected and returned unopened.

The City of Pooler reserves the right to reject any and all bids, waive technicalities, and make the award in the best interest of the city.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

PROJECT DESCRIPTION

The City of Pooler is seeking competitive bids from qualified contractors interested in construction of the signal at the intersection of Quacco Road / Easthaven Blvd / Spanton Crescent. This work will be done in accordance with the plans prepared by Moffatt & Nichol. The anticipated start date is April / May 2022.

Sealed bids will be received by the City of Pooler Public Works Coordinator located at 1095 S. Rogers Street, Pooler, GA, 31322 until 10:00 a.m. EST on February 14, 2022.

The bid opening will begin promptly at 10:00 a.m. EST in the City of Pooler Public Works conference room at 1095 S. Rogers Street, Pooler, GA, 31322 at which time the bids will be opened and read aloud. The bidder/vendor is responsible for timely submission of their bid.

No bids will be accepted after the bid opening begins.

PLEASE INCLUDE THREE COPIES OF YOUR QUOTATION

All bids must be in a sealed envelope and marked: SEALED BID City of Pooler – Quacco Road / Easthaven Blvd / Stanton Crescent: OPEN February 14, 2022 at 10:00 a.m. EST

No bid may be withdrawn for a period of thirty (30) calendar days after the bid opening.

All bidders must comply with all state and local laws, and ordinances regarding fees, licensing, and bidding requirements.

Successful bidder must comply with the insurance provisions as detailed herein. Each bidder is required to submit a completed copy of the full project documents detailed herein.

All prices quoted are to include all material, supplies, equipment, and labor to perform the task in a workmanlike manner. All prices are to include all applicable taxes, if any.

If an award is made, it will be made to the lowest responsible and responsive bidder meeting all specifications and requirements.

The City of Pooler reserves the right to accept or reject any or all bids, waive technicalities, and make decisions as it deems in its own best interest.

Right of Non-Commitment or Rejection: This solicitation does not commit the City of Pooler to award a contract, to pay any costs incurred in the preparation of the proposal, or to procure or contract for the articles of goods or services. The City of Pooler reserves the right to accept or reject any or all proposals received as a result of the request or to cancel in part or in its entirety this proposal, if it is in the best interest of the city to do so.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

Insurance: Company agrees that Company shall keep and maintain general automobile liability insurance in the amount of \$1,000,000 per occurrence for each vehicle and \$1,000,000 in aggregate for all vehicles which the Company brings onto State property or uses in any manner in the provision of services, including transportation to and from the site(s) where the services are rendered; and Company further agrees that Company shall maintain general liability insurance in the amount of at least \$1,000,000 per incident/occurrence and 1,000,000 in aggregate for all incidents/occurrences during the policy period; and Company agrees that Company shall maintain Worker's Compensation Insurance on all of the Company's employees in accordance with state law. Company also agrees that Company shall provide in a form acceptably to City, certificates of Worker's Compensation Insurance, Automobile Liability Insurance and General Liability Insurance.

Payments: Invoices will be accepted at the completion of each service and payment issued within 15 days of invoice submittal. Invoices shall be based upon the contracted rates. At no time will the contractor receive payment for any work not yet performed.

Project Schedule: Contractor is expected to complete the project for the City of Pooler within 150 days from Notice to Proceed. If the project is not completed within the time described, the owner will be due Liquidated Damages in the amount of five hundred (500.00) dollars per day until substantial completion.

Termination: Subject to the provisions enclosed, any contract resulting from this proposal may be terminated by the City of Pooler provided a thirty (30) day advance notice in writing by the City Manager is given to the contractor.

Uniform Requirements: Contractor's employees must be in uniform at all times with the company name displayed. A tee shirt uniform is acceptable. Employees are to conduct themselves in a professional manner and their appearance should be neat and professional at all times.

Rules and Regulations: Contractor must conform to all D.O.T. rules and regulations.

Scheduled Hours: Roadway work hours of operation shall be Monday – Friday, 7:00 a.m. to sunset, excluding holidays. Exceptions to these hours may be approved due to extreme circumstances by the City of Pooler Public Works Street Superintendent only. All requests for exceptions to these hours must be submitted in writing or by text.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

City Responsibility: The City of Pooler will be responsible for:

1. Permanent signage as needed
2. Run-off repair as needed
3. Acts of God or vandalism to City of Pooler property
4. Locating City of Pooler infrastructure as needed prior to construction.

City Contacts: The Project Manager for this solicitation is Matthew Saxon, City of Pooler Public Works Director, at (912) 748-7261.

Contract: The successful bidder shall be required to enter into a contract with the City of Pooler based upon the lump sum price as indicated on Bid Sheet.

INSTRUCTIONS TO BIDDERS

Bid Form: Bidders are to use the Bid Form provided herein for submission of bid. The City of Pooler reserves the right to refuse to accept a bid if the bid is not followed properly.

Insurance Form: Insurance forms are to be submitted only if you are the successful bidder.

Indemnity Provision Form: to be signed/submitted to the City of Pooler if you are the successful bidder.

Immigration: On July 1, 2009, the Georgia Security and Immigration Compliance Act (SB 529, Section 2) became effective. All employers, contractors, and subcontractors entering into a contract or performing work must sign an affidavit that he/she has used the E-Verify System. E-Verify is a no-cost federal employment verification system to insure employment eligibility. Affidavits are enclosed in this solicitation.

Systematic Alien Verification for Entitlements Program: Since a contract has been deemed a "public benefit," the contractor must sign an affidavit attesting that he or she is either a U.S. citizen or is legally qualified to sign a government contract (i.e., to receive the public benefit). Anyone who signs the affidavit who is not a U.S. citizen must be run through the federal Systematic Alien Verification for Entitlements (SAVE) Program.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

PROJECT DESCRIPTION

The project is for the construction of a signalized intersection at Quacco Road and Easthaven Boulevard / Spanton Crescent. The project will consist of all strain poles, cabinets, conduit, signal loops, signal heads and striping in the plans prepared by Moffatt & Nichol dated December 16, 2021. The data together with all other information shown in the plans or in anyway indicated thereby, whether by drawings or notes or in any other manner are based upon field investigations and are believed to be indicative of actual conditions. However, the same are shown as information only, are not guaranteed and do not bind the City of Pooler in any way.

Selected bidder will be required to have a competent and experienced supervisor/foreman on duty at all times when work is being performed under this contract, as well as staff capable of performing work in accordance with this contract. The selected bidder will be required to respond to citizen complaints within 24 hours of being notified by the City of Pooler Public Works Street Superintendent.

.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

BID FORM

We, the undersigned, do hereby affirm that we have read and do understand the enclosed bid requirements and specifications and do submit this bid to perform the prescribed work for the payment of the sum of:

\$ _____

Amount (LUMP SUM) Written Out

Bid Submitted By

By: _____

(Signature -- attach evidence of authority to sign)

Name (typed or printed): _____

Title: _____

COMPANY INFORMATION

Company Name: _____

Address: _____

Name: _____

Title: _____

Date: _____ Telephone: _____ Fax: _____

E-mail: _____

24-Hr Contact Person: _____

24-Hr Contact Telephone: _____

Number of years in business _____

Number of full time employees _____

Number of part time employees _____

List names and telephone numbers of at least three references.



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

INDEMNITY PROVISION

CONTRACTOR (or Lessee or Vendor) assumes entire responsibility and liability for losses, expenses, demands and claims in connection with or arising out of any injury, or alleged injury (including death) to any person, or damage, or alleged damage, to property of City of others sustained or alleged to have been sustained in connection with or to have arisen out of or resulting from the performance of the work/service by the Contractor, his subcontractors, agents, and employees, including losses, expenses, damages sustained by City, and agrees to indemnify and hold harmless the City, its officials, employees or volunteers from any and all such losses, expenses, damages, demands and claims and agrees to defend any suit or action brought against them, or any of them, based on such alleged injury or damage, and to pay all damages, cost and expenses in connection therewith or resulting therefrom. As an integral part of this agreement, contractor agrees to purchase and maintain during the life of this contract, contractual liability insurance in the amount required in the general liability insurance requirements and to furnish proper evidence thereof.

Above provision specifically applies to the contract dated _____ between the City of Pooler and _____ for roadside mowing and general maintenance.

Signature: _____

Print Name: _____

Title: _____

Company: _____



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

GEORGIA SECURITY AND IMMIGRATION COMPLIANCE ACT OF 2006

The City of Pooler complies with the requirements of O.C.G.A. 13-10-19 and requires that all contractors and subcontractors comply with Rule 300-10-1-.02 as a condition of awarding contracts.

1. The contractor certifies that the following employee-number category is applicable to the contractor: (initial one only)

___ 10 or more employees

___ Fewer than 10 employees

2. The contractor agrees that in the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from the subcontractor(s) such subcontractor(s) indication of the employee-number category applicable to the subcontractor.

3. In the event the contractor employs or contracts with any subcontractor(s) in connection with the covered contract, the contractor will secure from such subcontractor(s) attestation of the subcontractor(s) compliance with O.C.G.A. 13-10-91 and Rule 300-10-1-.02 by the subcontractor's execution of the subcontractor affidavit shown in Rule 300-10-1-.08 or a substantially similar subcontractor affidavit and will maintain records of such attestation for inspection by the public employer at an time. Such subcontractor affidavit shall become part of the contractor/subcontractor agreement.

Signature of Authorized Officer or Agent

Date

Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS,
THE ___ DAY OF _____, 2018.

Notary Public

My Commission Expires on _____



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

CONTRACTOR AFFIDAVIT UNDER O.C.G.A. § 13-10-91(B) (1)

By executing this affidavit, the undersigned contractor verifies its compliance with O.C.G.A. § 13-10-91, stating affirmatively that the individual, firm or corporation which is engaged in the physical performance of services on behalf of _____ has registered with, is authorized to use and uses the federal work authorization program commonly known as E-Verify, or any subsequent replacement program, in accordance with the applicable provisions and deadlines established in O.C.G.A. § 13-10-91. Furthermore, the undersigned contractor will continue to use the federal work authorization program throughout the contract period and the undersigned contractor will contract for the physical performance of services in satisfaction of such contract only with subcontractors who present an affidavit to the contractor with the information required by O.C.G.A. § 13-10-91(b). Contractor hereby attests that its federal work authorization user identification number and date of authorization are as follows:

Federal Work Authorization User Identification Number

Date of Authorization

Name of Contractor Name of Project

Name of Public Employer

I hereby declare under penalty of perjury that the foregoing is true and correct.

Executed on _____, 2016 in _____, Georgia.

Signature of Authorized Officer or Agent

Date

Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS,
THE ____ DAY OF _____, 2022.

Notary Public

My Commission Expires on _____



CITY OF POOLER, GEORGIA

NOTICE TO CONTRACTORS AND INVITATION / ADVERTISEMENT FOR BIDS

QUACCO ROAD / EASTHAVEN BLVD / SPANTON CRESCENT SIGNAL

January 2022

NON-COLLUSION AFFIDAVIT

State of Georgia; County of _____

_____, being first duly sworn, deposes and says that:

(1) He/she is (owner, partner, officer, representative, or agent) of the Bidder that has submitted the attached Bid;

(2) He/she is fully informed respecting the preparation and contents of the attached Bid and of all pertinent circumstances respecting such Bid;

(3) Such Bid is genuine and is not a collusive or sham Bid;

(4) Neither the said Bidder nor any of its officers, partners, owners, agents, representatives, employees, or parties in interest, including this affiant, has in any way colluded, conspired, connived or agreed, directly or indirectly, with any other Bidder, firm or person to submit a collusive or sham Bid in connection with the Contract for which the attached Bid has been submitted or to refrain from bidding in connection with such Contract, or has in any manner, directly or indirectly, sought by agreement or collusion or communication or conference with any other Bidder, firm or person to fix the price or prices in the attached Bid or of any other Bidder, or to fix any overhead, profit or cost element of the Bid price or the Bid price of any other bidder, or to secure through any collusion, conspiracy, connivance or unlawful agreement any advantage against the or any person interested in the proposed Contract; and

(5) The price or prices quoted in the attached Bid are fair and proper and are not tainted by any collusion, conspiracy, connivance or unlawful agreement on the part of the Bidder or any of its agents, representatives, owners, employees, or parties in interest, including this affiant.

Signature of Authorized Officer or Agent

Date

Name of Authorized Officer or Agent

Title of Authorized Officer or Agent

SUBSCRIBED AND SWORN BEFORE ME ON THIS,
THE ____ DAY OF _____, 2022.

Notary Public

My Commission Expires on _____