

STATE OF GEORGIA	}
COUNTY OF CHATHAM	) }

### **RESOLUTION R2023-11.B**

Fiscal Year 2024 Budget Approval

**WHEREAS,** the City of Pooler, Georgia has prepared and submitted to the Governing Authority a budget for the year beginning January 1, 2024 and ending December 31, 2024, and

**WHEREAS,** the Mayor and Council of the City of Pooler have studied and revised the proposed budget, it is considered in the best interest of the citizens of the City of Pooler to adopt it.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of Pooler, Georgia that the budget attached hereto and made a part of hereof for the year beginning January 1, 2024 and ending December 31, 2024, is approved.

First Reading:

DECEMBER 4. 2024 2023

Second Reading:

December 18, 2023

ADOPTED this 18th day of December 2023.

CITY OF POOLER, GEORGIA

Rebecca C. Benton, Mayor

ATTEST:

Kiley Fusco, Clerk of Council

## CITY OF POOLER PUBLIC HEARING

A Public Hearing will be held before the Mayor and Council of the City of Pooler to discuss the proposed 2024 Budget. The hearing will take place on Monday, December 4, 2023 at 4:00 pm in the Council Chambers at City Hall located at 100 SW Highway 80. A copy of the proposed budget is available for public inspection at City Hall between the hours of 9:00 am and 5:00 pm Monday through Friday.

Following is a summary of the proposed general fund budget:

General Fund Budget:	
Inflows	
Taxes	\$ 27,605,000
Licenses and permits	1,225,000
Intergovernmental	175,000
Charges for services	3,714,000
Fines and forfeitures	815,000
Interest earned	300,000
Contributions and donations	31,915
Miscellaneous	72,000
Transfers in	1,375,000
Use of fund balance	1,520,000
Total inflows	\$ 36,832,915
Outflows	
Legislative	\$ 344,905
General government	4,622,825
Judical	531,335
Public safety	15,920,975
Public works	7,732,200
Health and welfare	220,095
Recreation and parks	1,977,465
Housing and development	1,438,735
Debt service	2,110,580
Transfers out	1,933,800

Total outflows.....

\$ 36,832,915



2024 Adopted City Budget

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### **Priorities**

✓ Continuing to fund infrastructure projects throughout the City (i.e., roads, drainage)

### **Issues**

### General

Inflation

### Personnel and employee benefits

- Payroll and employee benefits are budgeted at \$20,981,560 and represent 44.8% of total annual expenditures.
- Medical insurance benefits increased approximately 7.0% and are included in the budget at \$2,665,550. Retirement benefits are budgeted at \$2,104,120 and represent an increase of 2.7% compared to last year.

### Capital asset additions and replacements

Approximately \$1.54 million invested in capital expenditures.

### **Assumptions**

- 1. Annual growth in local option sales tax (LOST) revenue is estimated to be 17.8% compared to the prior year original budgeted amount resulting in approximately \$10.9 million. LOST revenue is currently 11.6% ahead of 2022.
- 2. Total increase in the 2023 net property tax digest was 13.7%. Reassessment of existing real property accounted for 8.5% of the increase and new growth accounted for 5.2% of the increase.
- 3. The City's current millage rate is 3.780 mills. Property tax revenue is budgeted at \$9.1 million, an 8.3% increase over the prior year original budget. One mill is equivalent to \$2.4 million.

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Revenues					
Taxes	\$ 26,323,124	\$ 26,796,830	\$ 27,963,000	\$ 1,166,170	
Licenses and permits	1,877,247	1,172,000	1,225,000	53,000	
Intergovernmental	703,022	450,000	175,000	(275,000)	
Charges for services	3,795,183	3,461,000	3,714,000	253,000	
Fines and forfeitures	751,475	850,000	815,000	(35,000)	
Interest	159,828	507,010	300,000	(207,010)	
Contributions and donations	208,460	17,000	15,000	(2,000)	
Miscellaneous	93,753	71,000	73,000	2,000	
Total revenues	33,912,092	33,324,840	34,280,000	955,160	2.87%
Expenditures					
General government	3,696,433	4,140,825	4,819,735	678,910	
Judicial	412,487	485,099	500,335	15,236	
Public safety	13,424,285	14,895,555	16,296,645	1,401,090	
Public works	6,340,545	7,814,146	7,984,875	170,729	
Health and welfare	170,088	200,275	220,095	19,820	
Recreation and parks	1,752,687	2,163,000	2,244,545	81,545	
Housing and development	929,295	1,417,425	1,438,730	21,305	
Debt service	483,858	2,263,035	2,110,580	(152,455)	
Total expenditures	27,209,678	33,379,360	35,615,540	2,236,180	6.70%
Excess (deficiency) of revenues					
over (under) expenditures	6,702,414	(54,520)	(1,335,540)	(1,281,020)	
Other financing sources (uses)					
Interfund transfers in	1,315,716	1,075,000	1,375,000	300,000	
Damaged property recoveries	89,717	-	-	-	
Sale of surplus equipment	143,366	-	-	-	
General long-term debt issued	2,856,923	-	-	-	
Interfund transfers out	(5,980,956)	(3,302,935)	(1,294,460)	2,008,475	
Total other financing sources (uses)	(1,575,234)	(2,227,935)	80,540	2,308,475	103.62%
Net change in fund balance	\$ 5,127,180	\$ (2,282,455)	\$ (1,255,000)	\$ 1,027,455	

		Amended	Proposed	\$ Inc (Dec) Over Prior	
Account Description	2022 Actual	2023 Budget	2024 Budget	Year Budget	
Taxes					
General property taxes	\$ 11,890,273	\$12,723,000	\$ 13,138,000	\$ 415,000	
General sales and use taxes	10,293,673	10,682,575	11,000,000	317,425	
Selective sales and use taxes	1,349,216	1,160,255	1,240,000	79,745	
Business taxes	2,738,399	2,215,000	2,565,000	350,000	
Penatlies and interest	51,563	16,000	20,000	4,000	
Total tax revenue	26,323,124	26,796,830	27,963,000	1,166,170	4.35%
Licenses and permits					
Business licenses	563,705	372,000	373,000	1,000	
Other business license fees	56,585	30,000	35,000	5,000	
Zoning and land use premits	136,309	70,000	80,000	10,000	
Regulatory fees	1,120,648	700,000	737,000	37,000	
Total licenses and permits	1,877,247	1,172,000	1,225,000	53,000	4.52%
Intergovernmental revenue					
Federal government grants	249,898	285,000	-	(285,000)	
State government grants	268,045	-	-	-	
Local grants	185,079	165,000	175,000	10,000	
Total intergovernmental revenue	703,022	450,000	175,000	(275,000)	-61.11%
Charges for services					
General government	1,159,893	926,000	1,202,000	276,000	
Public safety	18,322	70,000	15,000	(55,000)	
Sanitation	2,321,927	2,185,000	2,260,000	75,000	
Recreation	295,042	280,000	237,000	(43,000)	
Total charges for services	3,795,184	3,461,000	3,714,000	253,000	7.31%
Fines and forfeitures					
Court revenues	751,475	850,000	815,000	(35,000)	
Total fines and forfeitures	751,475	850,000	815,000	(35,000)	-4.12%
Investment income					
Interest income	159,828	507,010	300,000	(207,010)	
Total investment income	159,828	507,010	300,000	(207,010)	-40.83%
Contributions and donations					
Contributions and donations	208,460	17,000	15,000	(2,000)	
Total contributions and donations	208,460	17,000	15,000	(2,000)	-11.76%
Miscellaeous revenue					
Rents and royalties	74,239	71,000	72,000	1,000	
Other miscellaneous revenue	19,515		1,000	1,000	
Total miscellaneous revenue	93,754	71,000	73,000	2,000	2.82%
Total general fund revenue	\$33,912,094	\$33,324,840	\$34,280,000	\$ 955,160	2.87%
	+ 55,512,654	+ 55,52 1,640	+,200,000	<del>+ 333,100</del>	2.0770

**General Government** 

Account Description	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
1000 - General government					
51 - Personnel services and benefits	\$ 1,916,584	\$ 2,146,435	\$ 2,260,580		
52 - Purchased services	1,487,033	1,657,030	1,982,690		
53 - Supplies	292,819	337,360	576,465		
Total general government	\$ 3,696,436	\$ 4,140,825	\$ 4,819,735	\$ 678,910	16.40%
1000 - General government					
1110 - City council	\$ 127,405	\$ 134,280	\$ 142,430		
1130 - City clerk	181,587	208,765	202,475		
1320 - City manager	522,238	614,375	490,180		
1510 - Financial administration	881,755	1,014,905	1,137,715		
1530 - Legal administration	151,456	151,700	151,000		
1535 - Information technology	503,692	706,160	714,935		
1540 - Human resources	439,083	400,135	387,495		
1555 - Risk management	362,421	390,000	410,000		
1565 - Government buildings	471,792	458,205	382,510		
1566 - Government buildings - FM	-	-	725,595		
1595 - General administrative fees	55,007	62,300	75,400		
	\$ 3,696,436	\$ 4,140,825	\$ 4,819,735		

**Municipal Court** 

Account Description	 22 Actual	-	mended 23 Budget	Proposed 24 Budget	O	Inc (Dec) ver Prior ar Budget	
2650 - Municipal Court 51 - Personnel services and benefits 52 - Purchased services 53 - Supplies	\$ 209,798 202,489 200	\$	278,215 205,384 1,500	\$ 271,960 224,375 4.000			
Total municipal court	\$ 412,487	\$	485,099	\$ 500,335	\$	15,236	3.14%

**Public Safety** 

account Description	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
3000 - Public Safety					
51 - Personnel services and benefits	\$11,243,266	\$ 12,585,045	\$ 13,603,080		
52 - Purchased services	877,523	895,451	1,140,000		
53 - Supplies	1,303,498	1,415,059	1,553,565		
Total public safety	\$13,424,287	\$14,895,555	\$16,296,645	\$ 1,401,090	9.41
3000 - Public Safety					
3200 - Police Department	\$ 6,780,111	\$ 7,445,141	\$ 8,107,660		
3500 - Fire Department	6,644,176	7,450,414	8,188,985		
	\$13,424,287	\$14,895,555	\$ 16,296,645		

Public Works

Account Description	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
4000 - Public Works					
51 - Personnel services and benefits	\$ 1,786,595	\$ 2,122,005	\$ 2,009,255		
52 - Purchased services	3,462,000	4,460,490	4,639,300		
53 - Supplies	1,091,948	1,231,651	1,336,320		
Total public works	\$ 6,340,543	\$ 7,814,146	\$ 7,984,875	\$ 170,729	2.18%
4000 - Public Works					
4100 - Public Works Administration	\$ 524,846	\$ 760,515	\$ 893,880		
4200 - Roads and streets	2,238,016	3,275,040	3,045,050		
4250 - Storm drainage	840,552	895,705	1,018,350		
4251 - Canal maintenance	401,296	521,816	411,470		
4500 - Solid waste and recycling	1,917,189	1,932,550	2,139,800		
4900 - Fleet maintenance	418,644	428,520	476,325		
	\$ 6,340,543	\$ 7,814,146	\$ 7,984,875		

Health and Welfare

Account Description	 22 Actual	-	mended 23 Budget	Proposed 24 Budget	0	Inc (Dec) ver Prior ar Budget	
<ul><li>5520 - Senior Citizens Center</li><li>51 - Personnel services and benefits</li><li>52 - Purchased services</li><li>53 - Supplies</li></ul>	\$ 101,185 39,253 29,651	\$	118,255 46,970 35,050	\$ 124,025 47,200 48,870			
Total senior citizens center	\$ 170,089	\$	200,275	\$ 220,095	\$	19,820	9.90%

**Recreation and Parks** 

Account Description	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
6000 - Recreation and Parks					
51 - Personnel services and benefits	\$ 1,062,802	\$ 1,109,140	\$ 1,045,985		
52 - Purchased services	274,234	605,365	724,040		
53 - Supplies	415,651	448,495	474,520		
Total recreation and parks	\$ 1,752,687	\$ 2,163,000	\$ 2,244,545	\$ 81,545	3.77%
6000 - Recreation and Parks					
6100 - Recreation	\$ 1,160,713	\$ 1,219,665	\$ 1,302,765		
6220 - Parks	591,974	943,335	941,780		
	\$ 1,752,687	\$ 2,163,000	\$ 2,244,545		

**Housing and Development** 

Account Description	 22 Actual	_	imended 23 Budget	Proposed 024 Budget	0	Inc (Dec) ver Prior ar Budget	
7000 - Housing and Development							
51 - Personnel services and benefits	\$ 614,870	\$	802,305	\$ 903,600			
52 - Purchased services	294,134		575,470	487,680			
53 - Supplies	20,291		39,650	47,450			
Total housing and development	\$ 929,295	\$	1,417,425	\$ 1,438,730	\$	21,305	1.50%
7000 - Housing and Development							
7200 - Inspections	\$ 313,695	\$	425,700	\$ 450,240			
7410 - Planning and Zoning	492,978		824,405	813,220			
7420 - Code Enforcement	122,622		167,320	175,270			
	\$ 929,295	\$	1,417,425	\$ 1,438,730			

**Debt Service Expenditures** 

Account Description		Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
<b>8000 - Debt Service</b> 58 - Debt Service	\$ 483,857	\$ 2,263,035	\$ 2,110,580	\$ (152,455)	-6.749
Debt Obligation	Start Date	End Date	Interest Rate	Balance 12/31/23	
Fire station no. 4	Feb-12	Dec-26	3.26%	\$ 76,884	
Municipal Building	Jan-16	Jul-30	2.60%	9,495,000	
Fire breathing apparatus and tanks	Apr-17	Apr-27	3.08%	111,255	
(2) 2021 Pierce Enforcer pumpers	Mar-22	Mar-31	3.08%	1,048,031	
Emergency radio equipment	Feb-23	Feb-27	2.76%	1,205,480	
				\$11,936,650	

Other Financing Sources (Uses)

ACCOUNT DESCRIPTION	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	Inc (Dec) Over Prior Year Budget
Other financing sources				
Interfund transfers in	\$ 1,315,716	\$ 1,075,000	\$ 1,375,000	\$ 300,000
Reimbursements for damaged property	89,717	-	-	-
Proceeds of capital asset dispositions	143,366	-	-	-
General long-term debt issued	2,856,922	-	-	-
Other financing uses				
Interfund transfers out	-	(3,302,935)	(1,294,460)	2,008,475
Total other financing sources (uses)	\$ 4,405,721	\$ (2,227,935)	\$ 80,540	\$ 2,308,475

- 1. Transfer in from Accommodation Excise Tax Fund
- 2. Transfer out to the Local Resources capital projects fund

Tree Fund 2024 Budget

	 22 Actual	Amended 23 Budget	roposed 24 Budget	Ove	nc (Dec) er Prior r Budget	
Revenues						
Private contributions and donations	\$ 821,725	\$ -	\$ -	\$	-	
Interest income	 2,122	 2,400	 2,500		100	
Total revenues	823,847	2,400	2,500		100	4.17%
Expenditures						
Parks	268,437	 484,000	 572,500		88,500	
Total expenditures	268,437	484,000	572,500		88,500	18.29%
Excess (deficiency) of revenues over (under) expenditures	 555,410	 (481,600)	 (570,000)		(88,400)	
Other financing sources (uses) Interfund transfers in	 	 				
Total other financing sources (uses)		-	-		_	
Net change in fund balance	\$ 555,410	\$ (481,600)	\$ (570,000)	\$	(88,400)	

### NOTES:

1. Carried forward projects to enlarge the pond, enhance landscaping and add parking lot at Memorial Park. In addition, increased expenditures for maintenance of tree canopy in 2024.

Accommodation Excise Tax Fund 2024 Budget

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
Revenues					
Accommodations excise tax	\$ 2,631,432	\$ 2,150,000	\$ 2,750,000	\$ 600,000	
Total revenues	2,631,432	2,150,000	2,750,000	600,000	27.91%
Expenditures					
Tourism	1,315,716	1,075,000	1,375,000	300,000	
Total expenditures	1,315,716	1,075,000	1,375,000	300,000	27.91%
Excess (deficiency) of revenues over (under) expenditures	1,315,716	1,075,000	1,375,000	300,000	
Other financing sources (uses) Interfund transfers out	(1,315,716)	(1,075,000)	(1,375,000)	(300,000)	27.91%
Total other financing sources (uses)	(1,315,716)	(1,075,000)	(1,375,000)	(300,000)	
Net change in fund balance	\$ -	\$ -	\$ -	\$ -	

## SPLOST Fund 2024 Budget

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
Revenue					
SPLOST	\$ 7,386,268	\$ 6,200,000	\$ 7,000,000	\$ 800,000	
Interestincome	29,484	18,600	150,000	131,400	
Total revenue	7,415,752	6,218,600	7,150,000	931,400	14.98%
Expenditures					
Public safety	-	123,500	-	(123,500)	
Roads and streets	507,842	166,100	2,463,970	2,297,870	
Storm drainage	455,154	278,400	-	(278,400)	
Recreation	591,811	2,946,100	1,460,900	(1,485,200)	
Debt service	1,499,279				
Total expenditures	3,054,086	3,514,100	3,924,870	410,770	11.69%
Change in fund balance	\$ 4,361,666	\$ 2,704,500	\$ 3,225,130	\$ 520,630	

- 1. Current referendum (SPLOST VII) runs October 1, 2020 through September 30, 2026; estimated proceeds are \$25,644,300,
- 2. The SPLOST fund reports project length budgets,
- 3. The following table summarizes outstanding project commitments:

	Project	Project	Remaining
	Commitment	Expenditures	Commitment
Quacco Road widening Tennis complex	\$ 3,762,110 3,782,960	\$ 1,298,140 2,322,060	\$ 2,463,970 1,460,900
	\$ 7,545,070	\$ 3,620,200	\$ 3,924,870

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	% Inc (Dec) Over Prior Year Budget
Inflows					
Intergovernmental	\$ -	\$ 273,435	\$ 250,000	\$ (23,435)	
Damaged property recoveries	-	44,315	-	(44,315)	
Sale of surplus equipment	-	31,825	-	(31,825)	
Transfers from other funds	5,980,956	3,302,935	1,294,460	(2,008,475)	
Total inflows	5,980,956	3,652,510	1,544,460	(2,108,050)	-57.72%
Outflows					
General administration	162,485	478,905	131,500	(347,405)	
Public safety	3,662,514	454,945	809,000	354,055	
Public works	1,841,308	2,680,960	524,000	(2,156,960)	
Recreation	314,649	37,700	79,960	42,260	
Total outflows	5,980,956	3,652,510	1,544,460	(2,108,050)	-57.72%
Change in fund balance	\$ -	\$ -	\$ -	\$ -	
NOTES:					
General administration:					
Vehicle	\$ 55,580	\$ 62,805	\$ 92,000		
Computer equipment/software	13,265	14,100	-		
Other equipment	93,640	12,000	39,500		
Buildings and improvements		390,000			
	162,485	478,905	131,500		
Public safety:					
Vehicle(s)	633,588	47,145	399,000		
Fire trucks	1,275,700	267,800	-		
Radios - E911	1,486,889	-	-		
Other equipment	266,337	140,000	410,000		
	3,662,514	454,945	809,000		
Public works:					
Street and road projects	1,449,280	2,578,035	325,000		
Drainage and canal improvements	-	72,850	, -		
Buildings	363,398	-	61,000		
Vehicle(s)	-	30,075	45,000		
Other equipment	28,630		93,000		
	1,841,308	2,680,960	524,000		
Recreation:					
Vehicle	30,640	-	-		
Other equipment	284,009	37,700	79,960		
• •	314,649	37,700	79,960		
Totals	\$ 5,980,956	\$ 3,652,510	\$ 1,544,460		

Water and Sewer Fund 2024 Budget Summary

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
Operating revenues Charges for services	\$11,003,058	\$ 10,051,533	\$ 10,257,000		
Total operating revenues	11,003,058	10,051,533	10,257,000	\$ 205,467	2.04%
Operating expenses Sewer and WWTP Water  Total operating expenses Operating income Non-operating revenue (expense)	5,914,928 4,388,678 10,303,606 699,452	5,706,315 4,216,518 9,922,833 128,700	5,838,975 4,350,270 10,189,245 67,755	266,412	2.68%
Interest income Interest expense  Total Non-operating revenue (expense) Income before capital contributions	115,554 (276,467) (160,913) 538,539	71,300 (200,000) (128,700)	250,000 (317,755) (67,755)	60,945	47.35%
Capital contributions Tap fees Capital cost recovery fees  Total capital contributions Net change in net position	559,464 7,284,182 7,843,646 \$ 8,382,185	350,000 2,538,810 2,888,810 \$ 2,888,810	450,000 2,742,510 3,192,510 \$ 3,192,510	303,700	10.51%

	2022 Actual	Amended 2023 Budget	Proposed 2024 Budget	\$ Inc (Dec) Over Prior Year Budget	
Operating revenues					
Charges for services:					
Water charges	\$ 4,747,270	\$ 4,250,500	\$ 4,460,500	\$ 210,000	
Sewer charges	6,118,366	5,684,533	5,670,000	(14,533)	
Miscellaneous charges	137,422	116,500	126,500	10,000	
Total operating revenue	11,003,058	10,051,533	10,257,000	205,467	2.04%
Operating expenses					
4300 - Sewer and WWTP					
52 - Purchased services	2,341,064	1,977,950	2,137,665	159,715	
53 - Supplies	1,958,267	1,965,150	1,913,810	(51,340)	
55 - Interfund charges	206,773	263,215	287,500	24,285	
56 - Depreciation	1,408,824	1,500,000	1,500,000	-	
Total sewer and WWTP	5,914,928	5,706,315	5,838,975	132,660	2.32%
4400 - Water operations					
51 - Personnel services and benefits	687,297	820,645	800,395	(20,250)	
52 - Purchased services	739,196	560,020	668,520	108,500	
53 - Supplies	2,259,393	2,122,638	2,143,855	21,217	
55 - Interfund charges	222,805	263,215	287,500	24,285	
56 - Depreciation	479,987	450,000	450,000	-	
Total water operations	4,388,678	4,216,518	4,350,270	133,752	3.17%
Total operating expenses	10,303,606	9,922,833	10,189,245	266,412	2.68%
Operating income	699,452	128,700	67,755	(60,945)	
Non-operating revenue (expense)					
Interest income	115,554	71,300	250,000	178,700	
Interest expense	(276,467)	(200,000)	(317,755)	(117,755)	
Total Non-operating revenue (expense)	(160,913)	(128,700)	(67,755)	60,945	47.35%
Income before capital contributions	538,539				
Capital contributions					
Tap fees	559,464	350,000	450,000	100,000	
Capital cost recovery fees	7,284,182	2,538,810	2,742,510	203,700	
Total capital contributions	7,843,646	2,888,810	3,192,510	303,700	10.51%
Net change in net position	\$ 8,382,185	\$ 2,888,810	\$ 3,192,510	\$ 303,700	

- 1. Completion date for wastewater treatment plant expansion has been revised to December 2023
- 2. East Highway 80 12" water main replacement